



Licensing and Regulatory Committee	Thursday, 05 April 2018	Matter for Information and Decision
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Title: **Licensing of Scrap Metal Dealers and Collectors**

Author(s): **James Mortell (Licensing Officer)**

1. Introduction

- 1.1. This is an information report in response to Members' request at the Licensing and Regulatory Committee ("the Committee") meeting held on 25 January to outline the procedure for, and relating to a, Scrap Metal Dealers and Collectors Licences.
- 1.2. Members requested information relating to:
 - a. The application process;
 - b. How many licences have been issued by the Council; and
 - c. The display requirements for a licence issued.
- 1.3. Full and further information can be found in the Licensing of Scrap Metal Dealers Policy (2014-2019) adopted by the Committee on 9 July 2014 at the Appendix.

2. Recommendation(s)

That Members note the contents of the report.

3. Information

3.1. The Application Process

The applicant will need to complete an application form which is available on the Council's website, the Customer Service Centre on Bell Street, Wigston or from the gov.uk website.

A fee needs to be paid (currently £330.00).

The applicant will also require a basic Disclosure and Barring Service (DBS) check.

In assessing an applicant's suitability to hold a licence, the Council is permitted under Section 3(7) of the Scrap Metal Dealers Act 2013 to consult any other person, and in particular the following:

- a. Any other local authority;
- b. The Environment Agency;
- c. The National resources body for Wales; and
- d. Any Officer of a Police Force.

The Council will also consult the appropriate registers held by The Environment Agency (EA) in relation to all applications.

An applicant's suitability is determined in accordance with the adopted Policy.

3.2. **How Many Licences Have Been Issued by the Council**

There are currently issued:

2 x Scrap Metal Dealer - Site Licences
Neil Tribe (Home address withheld)
Nigel Gordon Roe (Home address withheld)

1 x Scrap Metal Dealer - Mobile Collector
Neil Tribe (Home address withheld)

3.3. **Display Requirements**

A copy of a site licence must be displayed in a prominent place, accessible to and viewable by members of the public, at each of the sites identified in the licence.

A copy of a collector's licence must be displayed on any vehicle used in the course of the dealer's business and be displayed in a manner which enables the licence to be easily read by a person from outside of the vehicle.

The Council's recommendation is that all licences are copied, with the original being kept in a safe place and the copy being displayed as appropriate.

Background Documents:

Licensing of Scrap Metal Dealers Policy (2014-2019)
Scrap Metal Dealers Act 2013 (accessible at
<http://www.legislation.gov.uk/ukpga/2013/10/enacted>)

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Implications Licensing of Scrap Metal Dealers and Collectors	
Finance	There are no financial implications arising from this report.
Chris Raymakers (Head of Finance, Revenues and Benefits)	
Legal	The legal implications are as set out in the report. The report is satisfactory.
David Gill (Head of Law & Governance / Monitoring Officer)	
Corporate Risk(s) (CR)	<input checked="" type="checkbox"/> Not Applicable
James Mortell (Licensing Officer)	This is a report for information only.
Corporate Priorities (CP)	<input checked="" type="checkbox"/> Not Applicable
James Mortell (Licensing Officer)	This is a report for information only.
Vision & Values (V)	<input checked="" type="checkbox"/> Not Applicable
James Mortell (Licensing Officer)	This is a report for information only.
Equalities & Equality Assessment(s) (EA)	There are no equalities implications arising from this report.
James Mortell (Licensing Officer)	<input checked="" type="checkbox"/> Not Applicable (EA)